

# Harrison Hills City Board of Education

Regular Meeting Held January 25, 2024

The Harrison Hills City School Board of Education met in regular session on January 25, 2024 at 6:00 pm in the auditorium of Harrison Central, Cadiz, OH. The following members were present: Mr. Watson, Mr. Banks, Mrs. Mattern, Mrs. Kenny and Mrs. Willis. An audio recording of the meeting is on file.

President Presides: Mr. Watson, president, led the board in the Pledge of Allegiance and called the meeting to order.

## Approval of Minutes

Mrs. Willis made the motion, seconded by Mrs. Mattern, that the board approve the minutes of

December 21, 2023

January 8, 2024

On roll call vote: Mr. Banks, yes; Mrs. Mattern, yes; Mrs. Kenny, yes; Mrs. Willis, yes; Mr. Watson, yes. The president declared the minutes approved.

## Acceptance of Agenda and Addendum

Mr. Banks made the motion, seconded by Mrs. Willis, that the board accept the agenda and addendum as presented. On roll call vote: Mrs. Mattern, yes; Mrs. Kenny, yes; Mrs. Willis, yes; Mr. Watson, yes; Mr. Banks, yes. The president declared the motion approved.

## Treasurer's Report

Mr. Watson made the motion, seconded by Mrs. Kenny, that the board approve the following treasurer's report:

Financial: The financial report and the bank to book reconciliation for the month of December, 2023.

Accounts Payable: That the board approve the accounts payable for the month of January, 2024.

Transfer/Advance: The following transfer and advances:

	Amount	From	To
Transfer to close December	\$12,000	001	300-911A
Advance to close December	\$67,737.27	001	507-9023
Repayment of Advance	\$67,737.27	507-9023	001



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Mrs. Harding shared with the board that the state auditors have not been in for the FY23 audit. However, she has received a letter that they will not be able to do our audit due to being short staffed for the period of FY24 through FY28. They will handle bidding it out and awarding the contract. In addition, we were also successful on our bus auction and all but one bus has been picked up. All funds have been received by GovDeals. Finally, Allison Anderson sent an email that the Nexus Pipeline had settled their case at the board of tax appeals and that the ruling was not in their favor. Rover Pipeline has the same type of tax issue and they were waiting to see what would happen to Nexus. This would mean they would have to pay what is still owed. However, Allison heard that they were meeting with schools to negotiate down what they owe.

On roll call vote: Mrs. Kenny, yes; Mrs. Willis, yes; Mr. Watson, yes; Mr. Banks, yes; Mrs. Mattern, yes. The president declared the motion approved.

## Executive Session

The Harrison Hills City School District has received requests from Matt Brooks and Molly Brooks to address the Board of Education on matters relating to the potential discipline of a school employee. The following individuals, listed in alphabetic order, will be recognized in accordance with Board policy in executive session. Mrs. Willis made the motion to enter into executive session at 6:09 pm, seconded by Mrs. Mattern. On roll call vote: Mrs. Willis, yes; Mr. Watson, yes; Mr. Banks, yes; Mrs. Mattern, yes; Mrs. Kenny, yes. The president reconvened the meeting at 6:49 pm.

## School Security

Mr. Mike Saffell-Director of Operations & Safety: He had been asked about protocols related to calling off school. He shared how he reviews the radar, travels the roads, talks with area schools, ODOT and Mr. Morgan. Our busses travel 800 to 1000 miles 2 times a day and most travel non-state routes.

## Staff Report

Mr. Dunlap spoke about the scholarship night and provided a list of what scholarships are available. A closed website has been created for applying for them. He also said the now the Husky Way has started in the school, he would like to push it out to the community. He asked for ideas at the business advisory meeting.



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## Superintendent's Report

- January is Board of Education appreciation month. Nutrition Group provided a dinner prior to the meeting tonight. The board was also presented with a small gift of appreciation and a certificate.
- He reviewed some of the topics discussed at the business advisory meeting. He shared with them about the Jenkins \$2 million scholarship that will be available to our students.
- He provided a handout about a High School Tech Internship Program that would reimburse Ohio employers who hire High School students for technology focused roles.

## Board Member Committee Reports

Mr. Watson said that the trap shoot club just held their banquet and was very appreciative of the board's assistance in getting the program up and running in its first season. The team placed 2<sup>nd</sup> place for their fall conference. In February they will have a launch meeting for the spring season.

Mr. Watson asked Mr. Morgan to talk about the Buckeye 8. He said it is experiencing growth and are looking to break it into Big School Small School. There would be 6 teams in each group. We would be in the Small School.

Mrs. Kenny said the cheerleaders will compete in February in Wheeling for OVAC's.

Mr. Watson said that Lucas Thomas was the first ever 2 time OVAC champion.

Ms. Heidi Shaw was in attendance and was asked about the Academic Team. She said there are a total of 12 students and she has a JV and Varsity team. Mr. Morgan said he would hand out a schedule.

## Executive Session

Mrs. Kenny made the motion, seconded by Mr. Banks, that the board adjourn at 7:17 pm into executive session for the purpose of employment, confidential matters by federal law, federal rules, or state statute. On roll call vote: Mr. Watson, yes; Mr. Banks, yes; Mrs. Mattern, yes; Mrs. Kenny, yes; Mrs. Willis, yes. The president reconvened the meeting at 7:57 pm.

## Personnel

Upon the recommendation of the superintendent, Mr. Banks made the motion, seconded by Mrs. Mattern, that the board approve the following:



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- Supplemental: Approve the following supplementals for the 2023/24 school year:  
David Lackner                      OVLA Fine Arts
- Confirmation: Approve the confirmation of Brenda Beckett as Paraprofessional,  
Bus/Elementary School, 8 hours per day, effective 01/16/2024.
- Substitute: Approve the following substitute for the 2023/24 school year:  
   Amber Halter                      Educational Aide
- Suppl Volunteer: Approve Grace Godich as Volunteer Track Jr. High for the 2023/24 school  
year.
- On roll call vote: Mr. Banks, yes; Mrs. Mattern, yes; Mrs. Kenny, yes; Mrs.  
Willis, yes; Mr. Watson, yes. The president declared the motion approved.

## Business & Operations

Upon the recommendation of the superintendent, Mrs. Kenny made the  
motion, seconded by Mr. Banks, that the board approve the following:

- CCP Kent FY25: Approve the Memorandum of Understanding with Kent State University  
for College Credit Plus for the 2024/25 school year.
- OHSAA FY25: Approve the resolution with the Ohio High School Athletic Association for  
the 2024/25 school year.
- Wellness Program: Approve the following Wellness Program for CY2024:  
\$100.00 for completion of 15 points worth of programming by December  
31, 2024. If you complete this early, payment will be made within 2 weeks  
of receiving the quarterly report from JHP.  
Additional incentive of \$100.00 for all participants if 50% of Harrison  
Hills Employee Membership in Jefferson Health Plan attain 15 points worth  
of programming by December 31, 2024.  
If you obtain 30 points worth of programming by December 31, 2024 you  
will be awarded 1 additional personal day for use by June 30, 2024.
- 2<sup>nd</sup> Reading Policy: Approve the 2<sup>nd</sup> reading and adopt the following policy:  
   • 6.15 Graduation/Diploma Requirements
- OU Field Observ: Approve the Field Observation Agreement with Ohio University for the  
2023/24 school year.





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Bus Bid/Award: Accept and award the following bus bids:

#227	Rightway Transportation	\$20,000
#225	JF Transportation	\$11,100
#224	Hope Med Transportation	\$11,100
#219	Hope Med Transportation	\$ 7,000

CY24 Committees: Approve the 2024 Committee Appointments /Reappointments (Chairperson's name listed first as named by the Board President).

Finance	Kristen Willis	Ed Banks
Negotiations	Kristen Willis	Tracy Mattern
Buildings & Grounds	Debbie Kenny	Kristen Willis
Curriculum	Tracy Mattern	Ed Banks
Cafeteria	Ed Banks	Tracy Mattern
Transportation	Kristen Willis	Ed Banks
Athletic	Ed Banks	D.J. Watson
Personnel	Tracy Mattern	Debbie Kenny
Voc. School Board	Debbie Kenny	D.J. Watson
Policies	Ed Banks	Debbie Kenny
Safety & Health	Tracy Mattern	Kristen Willis
Student Achievement Liaison	Debbie Kenny	Tracy Mattern
Communications (Public Relations)	D.J. Watson	
Tax Review	Debbie Kenny	D.J. Watson
Legislative Liaison	Tracy Mattern	
School Records	D.J. Watson	
Insurance Committee	D.J. Watson	

Discussion: Mrs. Kenny shared that parents tell her what a great benefit it is to have CCP courses.

On roll call vote: Mrs. Mattern, yes; Mrs. Kenny, yes; Mrs. Willis, yes; Mr. Watson, yes; Mr. Banks, yes. The president declared the motion approved.

## Students

Upon the superintendent's recommendation, Mr. Watson made the motion, seconded by Mrs. Willis that the board approve the following:

FFA Trip: Approve the request from Bailee Griffeth, FFA Advisor, to take the following FFA trip for the 2023/24 school year. Pupils, chaperones, and volunteers are required to follow all district policies, school rules and state regulations. All trips are overnight stays, sufficient chaperones with BFBI approval are to be provided, and all school rules and regulations are expected to be followed.

- The National Farm Machinery Show in Louisville, KY 02/16/2024 through 02/18/2024



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On roll call vote: Mrs. Kenny, yes; Mrs. Willis, yes; Mr. Watson, yes; Mr. Banks, yes; Mrs. Mattern, yes. The president declared the motion approved.

## Use of Facilities

Upon the recommendation of the superintendent, Mrs. Mattern made the motion, seconded by Mr. Banks, that the board approve the following:

Cadiz Softball Association.....HC Classroom January 8, 2024 (6:30 p.m.-8:00 p.m.).....meeting .... NRC; however, fees may be charged if needed.

Harrison County Silver Sneakers.....Stephenson Center 01/01/24-07/31/24 (9:00 a.m.-12:00 p.m.) 2 days per week .....senior citizen exercise program NRC; however, fees may be charged if needed.

Harrison Central Diamond Club Youth Baseball ..... Stephenson Center 01/01/2024-07/31/24.....baseball practice .....NRC; however, fees may be charged if needed.

Public Employees Retirees Inc. ....HC Press Box 05/09/2024 (9:00 a.m.-2:00 p.m.) .....PERS District Meeting... NRC; however, fees may be charged if needed.

Discussion: Mr. Watson said it is nice to see the community using the district facilities. He is seeing this usually every month.

On roll call vote: Mrs. Willis, yes; Mr. Watson, yes; Mr. Banks, yes; Mrs. Mattern, yes; Mrs. Kenny, yes. The president declared the motion approved.

## Items presented by Board Members

Mr. Watson said for the district spelling bee we have 2 elementary students moving on with the rest being from the Jr. High.

## Executive Session

Mrs. Mattern made the motion, seconded by Mrs. Willis that the board go into executive session at 8:02 pm to consider the employment, dismissal, discipline, or compensation of a public employee, or the investigation of charges or complaints against a public employee. On roll call vote: Mr. Watson, yes; Mr. Banks, yes; Mrs. Mattern, yes; Mrs. Kenny, yes; Mrs. Willis, yes. The president reconvened the meeting at 9:18 pm




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## Adjourn

Mr. Watson made the motion, seconded by Mrs. Willis, that the regular meeting of the board of education be adjourned. On roll call vote: Mr. Banks, yes; Mrs. Mattern, yes; Mrs. Kenny, yes; Mrs. Willis, yes; Mr. Watson, yes. The president declared the meeting adjourned.

  
\_\_\_\_\_  
Approve

  
\_\_\_\_\_  
Attest

